

Exhibit 1

Matt Hombeck
Hampstead Hill Academy
500 S. Linwood Avenue
Baltimore, MD 21224

Billed Entity Number: 23512
Form 471 Application Number: 691971
Form 486 Application Number:



Universal Service Administrative Company
Schools & Libraries Division

Administrator's Decision on Appeal – Funding Year 2009-2010

February 23, 2018

Matt Hombeck
Hampstead Hill Academy
500 S. Linwood Avenue
Baltimore, MD 21224

Re: Applicant Name: HAMPSTEAD HILL ELEM SCHOOL
Billed Entity Number: 23512
Form 471 Application Number: 691971
Funding Request Number(s): 1898266
Your Correspondence Dated: September 08, 2017

After thorough review and investigation of all relevant facts, the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) has made its decision in regard to your appeal of USAC's Funding Year 2009 Notification of Improperly Disbursed Funds Recovery Letter for the Application Number indicated above. This letter explains the basis of USAC's decision. The date of this letter begins the 60 day time period for appealing this decision. If your Letter of Appeal included more than one Application Number, please note that you will receive a separate letter for each application.

Funding Request Number(s): 1898266
Decision on Appeal: **Denied**
Explanation:

- During an audit, it was determined that you did not pay your non-discounted portion. FCC rules require applicants to pay the non-discounted portion of the products or services purchased with Universal Service discounts. Applicants that do not pay the non-discounted portion more than 90 days after completion of services have violated this rule. Since you violated this program rule, USAC issued a "Notification of Improperly Disbursed Funds Recovery Letter" requesting recovery of the improperly disbursed funds. You have not demonstrated that USAC's determination was incorrect. Therefore, your appeal is denied.
- You failed to pay the entire non-discounted portion of the cost of services for which you requested funding. FCC rules require that an eligible school, library or

consortium pay the non-discount portion of the products or services purchased with Universal Service discounts. *See* 47 C.F.R. sec. 54.523. On the FCC Form 471, applicants are required to certify that they will pay the non-discount portion of the goods and services to the service providers. *See* 47 C.F.R. sec. 54.504 (c)(1)(iii). Additionally, the FCC's Fifth Report and Order requires recovery of all funds disbursed when the beneficiary fails to pay its non-discount portion more than ninety days after completion of service. *See* Schools and Libraries Universal Service Support Mechanism, CC Docket No. 02-6, Fifth Report and Order and Order, 19 FCC Rcd 15816, FCC 04-190 para. 24 (rel. Aug. 13, 2004). The Commission's rules further provide that the school or library is likely to be the entity that committed the act or omission when it fails to pay the non-discount share. *See* Federal-State Joint Board on Universal Service, Changes to the Board of Directors for the National Exchange Carrier Association, Inc., Schools and Libraries Universal Service Support Mechanism, CC Docket Nos. 96-45, 97-21, and 02-6, Order on Reconsideration and Fourth Report and Order, 19 FCC Rcd 15252, 15257, FCC 04-181 para. 15 (rel. Jul. 30, 2004).

Since your appeal was denied in full, dismissed or cancelled, you may file an appeal with the FCC. Your appeal must be postmarked within 60 days of the date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found under the Reference Area/"Appeals" of the SLD section of the USAC website or by contacting the Client Service Bureau. We strongly recommend that you use the electronic filing options.

We thank you for your continued support, patience and cooperation during the appeal process.

Schools and Libraries Division
Universal Service Administrative Company

Matt Hombeck
Hampstead Hill Academy
500 S. Linwood Avenue
Baltimore, MD 21224

Billed Entity Number: 23512
Form 471 Application Number: 635081
Form 486 Application Number:



Universal Service Administrative Company
Schools & Libraries Division

Administrator's Decision on Appeal – Funding Year 2008-2009

February 23, 2018

Matt Hombeck
Hampstead Hill Academy
500 S. Linwood Avenue
Baltimore, MD 21224

Re: Applicant Name: HAMPSTEAD HILL ELEM SCHOOL
Billed Entity Number: 23512
Form 471 Application Number: 635081
Funding Request Number(s): 1756678
Your Correspondence Dated: September 08, 2017

After thorough review and investigation of all relevant facts, the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) has made its decision in regard to your appeal of USAC's Funding Year 2008 Notification of Improperly Disbursed Funds Letter for the Application Number indicated above. This letter explains the basis of USAC's decision. The date of this letter begins the 60 day time period for appealing this decision. If your Letter of Appeal included more than one Application Number, please note that you will receive a separate letter for each application.

Funding Request Number(s): 1756678
Decision on Appeal: **Denied**
Explanation:

- During an audit, it was determined that funds were improperly disbursed for the above listed Funding Request Number (FRN) . The following equipment purchased with the E-Rate discounts for FY 2008, FRN 1756678, could not be located: (4) Holland Agile Demodulators, (1) Encoder Shelf for a cabinet, (1) 48-port Cisco Router, Catalyst 2960-48TT. FCC rules require that the equipment purchased with program discounts be located at an eligible entity and be utilized effectively for educational purposes. The rules require that applicants retain asset and inventory records of equipment purchased and components of supported Internal Connections services sufficient to verify the location of such equipment for five years. Since you did not maintain the related asset and inventory records and the equipment purchased with Universal Service funds could not be located, the above FCC rules were violated. Accordingly, Your appeal is denied and

USAC will seek recovery of \$2,245.50 of improperly disbursed funds from the applicant.

Regarding your reference to FCC Policy, please note the FCC recently has reiterated that the five year time frame for recovery is a policy preference and does not serve as a bar to recovery for improperly disbursed funding (See Application for Review of A Decision of the Wireline Competition Bureau by Net56, Inc. Palatine, Illinois, CC Docket No. 02-6, Memorandum Opinion and Order, 2017 WL 211539 at *2, para. 9 (2017) ("...even assuming arguendo that the recovery action fell outside the five year period within which the Commission recommended that investigations be completed, that time frame constitutes merely a policy preference and not an absolute bar to recovery.")).

Since your appeal was denied in full, dismissed or cancelled, you may file an appeal with the FCC. Your appeal must be postmarked within 60 days of the date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found under the Reference Area/"Appeals" of the SLD section of the USAC website or by contacting the Client Service Bureau. We strongly recommend that you use the electronic filing options.

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Schools and Libraries Division
Universal Service Administrative Company

Matt Hornbeck
Hampstead Hill Academy
500 S. Linwood Avenue
Baltimore, MD 21224

Billed Entity Number: 23512
Form 471 Application Number: 691971
Form 486 Application Number:



Universal Service Administrative Company
Schools & Libraries Division

Administrator's Decision on Appeal – Funding Year 2009-2010

February 23, 2018

Imtiaz Mohiuddin
Neighborhood Computer Center Corporation
18714 Wickham Road
Olney, MD 20832

Re: Applicant Name: HAMPSTEAD HILL ELEM SCHOOL
Billed Entity Number: 23512
Form 471 Application Number: 691971
Funding Request Number(s): 1898266
Your Correspondence Dated: September 15, 2017

After thorough review and investigation of all relevant facts, the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) has made its decision in regard to your appeal of USAC's Funding Year 2009 Notification of Commitment Adjustment Letter for the Application Number indicated above. This letter explains the basis of USAC's decision. The date of this letter begins the 60 day time period for appealing this decision. If your Letter of Appeal included more than one Application Number, please note that you will receive a separate letter for each application.

Funding Request Number(s): 1898266
Decision on Appeal: **Denied**
Explanation:

- USAC has completed review of your appeal. During an audit, it was determined that funds were improperly disbursed under Funding Request Number (FRN) 1898266 in the amount of \$22,499.96 for ineligible maintenance charges. The pre-discount cost associated with the maintenance charges is \$24,999.96. At the applicants 90 percent discount rate, this resulted in an improper disbursement of \$22,499.96. The Applicant and Service Provider did not provide documentation to substantiate that the maintenance performed was eligible for E-Rate payment. FCC rules provide that funding may be approved only for eligible products and/or services. On the SPAC Form, the authorized person certifies at Item 10 that the service provider has billed its customer for services deemed eligible for support. In your appeal, you did not demonstrate that USAC's decision was incorrect. Therefore, your appeal is denied.

- FCC rules provide that funding may be approved only for eligible products and services. *See* 47 C.F.R. secs. 54.502, 54.503. The USAC website contains a list of eligible products and services. *See* USAC website, www.usac.org/sl, Eligible Services List. FCC rules further require that if 30% or more of the applicant's funding request includes ineligible products and/or services, then the funding request must be denied, otherwise the funding request will be reduced accordingly. *See* 47 C.F.R. sec. 54.504(d). The FCC's Aiken County Public Schools Order directed USAC to permit the applicant 15 calendar days from the date of receipt of notice in writing by USAC to revise its funding request to remove the ineligible services or allow the applicant to provide additional documentation to show why the services are eligible. *See* Requests for Review of the Decisions of the Universal Service Administrator by Aiken County Public Schools Aiken, SC, et al., Schools and Libraries Universal Service Support Mechanism, File No. SLD-397612, et al., CC Docket No. 02-6, Order, 22 FCC Rcd 8735, FCC 07-61 para. 11 (May 8, 2007).

Since your appeal was denied in full, dismissed or cancelled, you may file an appeal with the FCC. Your appeal must be postmarked within 60 days of the date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found under the Reference Area/"Appeals" of the SLD section of the USAC website or by contacting the Client Service Bureau. We strongly recommend that you use the electronic filing options.

We thank you for your continued support, patience and cooperation during the appeal process.

Schools and Libraries Division
Universal Service Administrative Company

Matt Hornbeck
Hampstead Hill Academy
500 S. Linwood Avenue
Baltimore, MD 21224

Billed Entity Number: 23512
Form 471 Application Number: 693282
Form 486 Application Number:



Universal Service Administrative Company
Schools & Libraries Division

Administrator's Decision on Appeal – Funding Year 2009-2010

February 23, 2018

Imtiaz Mohiuddin
Neighborhood Computer Center Corporation
18714 Wickham Road
Olney, MD 20832

Re: Applicant Name: HAMPSTEAD HILL ELEM SCHOOL
Billed Entity Number: 23512
Form 471 Application Number: 693282
Funding Request Number(s): 1902433, 1902674
Your Correspondence Dated: October 08, 2017

After thorough review and investigation of all relevant facts, the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) has made its decision in regard to your appeal of USAC's Funding Year 2009 Notification of Improperly Disbursed Funds Recovery Letter for the Application Number indicated above. This letter explains the basis of USAC's decision. The date of this letter begins the 60 day time period for appealing this decision. If your Letter of Appeal included more than one Application Number, please note that you will receive a separate letter for each application.

Funding Request Number(s): 1902433
Decision on Appeal: Denied
Explanation:

- USAC has completed review of your appeal. During an audit, it was determined that funds were improperly disbursed under Funding Request Number (FRN) 1902433 in the amount of \$11,785.50 for ineligible maintenance charges. The pre-discount cost associated with these ineligible items is \$13,095.00. At the applicants 90 percent discount rate, this resulted in an improper disbursement of \$11,785.50. The Applicant and Service Provider did not provide documentation to substantiate that the maintenance performed was eligible for E-Rate payment. FCC rules provide that funding may be approved only for eligible products and/or services. On the SPAC Form, the authorized person certifies at Item 10 that the service provider has billed its customer for services deemed eligible for support. In your appeal, you did not demonstrate that USAC's decision was incorrect. Therefore, your appeal is denied.

- FCC rules provide that funding may be approved only for eligible products and services. *See* 47 C.F.R. secs. 54.502, 54.503. The USAC website contains a list of eligible products and services. *See* USAC website, www.usac.org/sl, Eligible Services List. FCC rules further require that if 30% or more of the applicant's funding request includes ineligible products and/or services, then the funding request must be denied, otherwise the funding request will be reduced accordingly. *See* 47 C.F.R. sec. 54.504(d). The FCC's Aiken County Public Schools Order directed USAC to permit the applicant 15 calendar days from the date of receipt of notice in writing by USAC to revise its funding request to remove the ineligible services or allow the applicant to provide additional documentation to show why the services are eligible. *See* Requests for Review of the Decisions of the Universal Service Administrator by Aiken County Public Schools Aiken, SC, et al., Schools and Libraries Universal Service Support Mechanism, File No. SLD-397612, et al., CC Docket No. 02-6, Order, 22 FCC Rcd 8735, FCC 07-61 para. 11 (May 8, 2007).

Funding Request Number(s): 1902674

Decision on Appeal: **Denied**

Explanation:

- USAC has completed review of your appeal. During an audit, it was determined that funds were improperly disbursed under Funding Request Number (FRN) 1902674 in the amount of \$7,290.00 for ineligible maintenance charges. The pre-discount cost associated with these ineligible items is \$8,100.00. At the applicants 90 percent discount rate, this resulted in an improper disbursement of \$7,290.00. The Applicant and Service Provider did not provide documentation to substantiate that the maintenance performed was eligible for E-Rate payment. FCC rules provide that funding may be approved only for eligible products and/or services. On the SPAC Form, the authorized person certifies at Item 10 that the service provider has billed its customer for services deemed eligible for support. In your appeal, you did not demonstrate that USAC's decision was incorrect. Therefore, your appeal is denied.
- FCC rules provide that funding may be approved only for eligible products and services. *See* 47 C.F.R. secs. 54.502, 54.503. The USAC website contains a list of eligible products and services. *See* USAC website, www.usac.org/sl, Eligible Services List. FCC rules further require that if 30% or more of the applicant's funding request includes ineligible products and/or services, then the funding request must be denied, otherwise the funding request will be reduced accordingly. *See* 47 C.F.R. sec. 54.504(d). The FCC's Aiken County Public Schools Order directed USAC to permit the applicant 15 calendar days from the date of receipt of notice in writing by USAC to revise its funding request to remove the ineligible services or allow the applicant to provide additional documentation to show why the services are eligible. *See* Requests for Review of the Decisions of the Universal Service Administrator by Aiken County Public Schools Aiken, SC, et al., Schools and Libraries Universal Service Support Mechanism, File No. SLD-397612, et al., CC Docket No. 02-6, Order, 22 FCC Rcd 8735, FCC 07-61 para. 11 (May 8, 2007).

Since your appeal was denied in full, dismissed or cancelled, you may file an appeal with the FCC. Your appeal must be postmarked within 60 days of the date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found under the Reference Area/"Appeals" of the SLD section of the USAC website or by contacting the Client Service Bureau. We strongly recommend that you use the electronic filing options.

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Schools and Libraries Division
Universal Service Administrative Company

Matt Hombeck
Hampstead Hill Academy
500 S. Linwood Avenue
Baltimore, MD 21224

Billed Entity Number: 23512
Form 471 Application Number: 693282
Form 486 Application Number:



Universal Service Administrative Company
Schools & Libraries Division

Administrator's Decision on Appeal – Funding Year 2009-2010

February 23, 2018

Matt Hombeck
Hampstead Hill Academy
500 S. Linwood Avenue
Baltimore, MD 21224

Re: Applicant Name: HAMPSTEAD HILL ELEM SCHOOL
Billed Entity Number: 23512
Form 471 Application Number: 693282
Funding Request Number(s): 1902433, 1902674
Your Correspondence Dated: September 08, 2017

After thorough review and investigation of all relevant facts, the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) has made its decision in regard to your appeal of USAC's Funding Year 2009 Notification of Improperly Disbursed Funds Recovery Letter for the Application Number indicated above. This letter explains the basis of USAC's decision. The date of this letter begins the 60 day time period for appealing this decision. If your Letter of Appeal included more than one Application Number, please note that you will receive a separate letter for each application.

Funding Request Number(s): 1902433, 1902674
Decision on Appeal: **Denied**
Explanation:

- During an audit, it was determined that you did not pay your non-discounted portion. FCC rules require applicants to pay the non-discounted portion of the products or services purchased with Universal Service discounts. Applicants that do not pay the non-discounted portion more than 90 days after completion of services have violated this rule. Since you violated this program rule, USAC issued a "Notification of Improperly Disbursed Funds Recovery Letter" requesting recovery of the improperly disbursed funds. You have not demonstrated that USAC's determination was incorrect. Therefore, your appeal is denied.

Regarding your reference to FCC Policy, please note the FCC recently has reiterated that the five year time frame for recovery is a policy preference and

does not serve as a bar to recovery for improperly disbursed funding (See Application for Review of A Decision of the Wireline Competition Bureau by Net56, Inc. Palatine, Illinois, CC Docket No. 02-6, Memorandum Opinion and Order, 2017 WL 211539 at *2, para. 9 (2017) ("...even assuming arguendo that the recovery action fell outside the five year period within which the Commission recommended that investigations be completed, that time frame constitutes merely a policy preference and not an absolute bar to recovery.")).

- You failed to pay the entire non-discounted portion of the cost of services for which you requested funding. FCC rules require that an eligible school, library or consortium pay the non-discount portion of the products or services purchased with Universal Service discounts. *See* 47 C.F.R. sec. 54.523. On the FCC Form 471, applicants are required to certify that they will pay the non-discount portion of the goods and services to the service providers. *See* 47 C.F.R. sec. 54.504 (c)(1)(iii). Additionally, the FCC's Fifth Report and Order requires recovery of all funds disbursed when the beneficiary fails to pay its non-discount portion more than ninety days after completion of service. *See* Schools and Libraries Universal Service Support Mechanism, CC Docket No. 02-6, Fifth Report and Order and Order, 19 FCC Rcd 15816, FCC 04-190 para. 24 (rel. Aug. 13, 2004). The Commission's rules further provide that the school or library is likely to be the entity that committed the act or omission when it fails to pay the non-discount share. *See* Federal-State Joint Board on Universal Service, Changes to the Board of Directors for the National Exchange Carrier Association, Inc., Schools and Libraries Universal Service Support Mechanism, CC Docket Nos. 96-45, 97-21, and 02-6, Order on Reconsideration and Fourth Report and Order, 19 FCC Rcd 15252, 15257, FCC 04-181 para. 15 (rel. Jul. 30, 2004).

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